GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
October 8, 2026

The Gilman-Danforth District Library Board of Trustees met in regular session on October 8, 2026 at 6:30 p.m. Board members present were Jan Elliott, Jill Cummings, Cindy Guttendorf, Judy Pree, Barb Uehle, Alissa Haase, Jan Villwock. Library Director Cole Daniel and Bookkeeper Beth Zirkle were present. There were no public comments.

The minutes of the September 10, 2026 regular meeting were approved with one correction needing to be made.

After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Jan V. seconded the motion. A voice vote carried.

The credit card bill was as follows: telephone $100.53, supplies $26.99, programs $587.65, books and periodicals $175.54, building supplies $15.19, computer fees $538.63 for a total of $1,444.53. Barb motioned to pay the bills and Jill seconded the motion. A roll call vote carried.

We did not receive any snow removal bids yet. Roberto Sanchez may or may not be able to help us with snow removal. Cole was able to reach out to IWHS to see who they used and found out from them that it was Brad Dines from Danforth; they recommended him for our use. Mr. Dines was contacted but could not stop by today to drop off a bid.

Audit close-out questions were the next topic of discussion. Trustees filled out and signed a form and returned it to Cole to send in. It was noted that when the CDs are renewed in the future, the Auditors would like the information printed out and either e-mailed to Cole or given to him each time.

Building and Maintenance was discussed next. We had started this discussion at last month's meeting and continued it at this meeting. We talked about the possible purchase of a new water filling station. Jason Scharp was contacted regarding a price for this and gave us a ballpark figure of a couple thousand dollars. We could install a new water filling station or keep our water fountain and add a water filling station to it. The Hoopeston Library has a water filling station.

The Per Capita requirement review was started by us looking at the 2026 Illinois Public Library Standards. We follow most core ideas. We do need to update or add to the Marketing and Building and Grounds sections. We are fine on the Collection Management and Budget sections. Cole will overhaul the Long-Term financial plan for the Library (the current one we use is dated 2005). It was noted that our mission statement is on our website. Some groups we talked about having at the Library are a teen book club, a Dungeons and Dragons group and a game night. For adults we may start a Mahjong group. Kathy Trumpower may assist teens and adults with job applications and interviews (this is in its early stages right now). We could have a group with regards to technology for all ages. The University of Illinois Extension offers programs but there are charges for these (possibly $50 for members and $60 for non-members). Jan E. spoke in regards to a program she was aware of in Momence that had community members teaching classes in chess, checkers, scrapbooking, crocheting and knitting to students at the end of the school day. We spoke in regards to other groups that have used the meeting room including

attorneys and a quilting group. Melanie Tindle comes in and works with two or three kids for an hour on Fridays after the Preschool Story time with regards to motor skills.

In the Director's Report Cole advised us that: 1) The Ford County Public Health Department has continued their presentations with there being very few people in attendance. Every third Wednesday they will continue to have their Grandparent Support group. 2) The Gilman-Danforth & Onarga Libraries are co-hosting the movie Toy Story 5 here on Friday, October 9th starting at 1:00 p.m. 3)TRIO Educational Opportunity Center is a federally-funded program through the US Department of Education. Their program helps adults who are interested in beginning or returning to college, completing a GED/High School equivalency credential, pursuing a career or technical training or exploring other post-secondary educational opportunities. 4) Cole had previously mentioned the work that Kathy Trumpower will do to help our patrons. 5) The Library will be closed next Monday for Columbus Day/Indigenous Peoples Day. 6) The audit went well. 7) The Comcast bill was discussed. They did not show us as tax exempt and we are hopeful to get a refund for this. 8) The Staff Spotlight is going well. Cole first went with the person with the longest tenure and then with the person with the shortest tenure. The Staff likes it and several Trustees agreed that they liked it too. 9) We may start having book reviews by the Staff and they may be put on Facebook. 10) Items are on display regarding banned book week. 11) Cole will be on WGFA reading a Halloween-themed book on October 29th at 8:15 a.m. 12) We have had a handful of people in for the Library Crawl. We have been given positive reviews regarding our Library building. The golden book idea has been popular. Some that have stopped in have also purchased books. 13) Monthly statistics for our programs were as follows: 20 people have picked up crafts; it was noted that Ellie is doing a wonderful job with this. Six patrons attended our Book Club, Coffee Hour had 32 patrons throughout the month, Preschool Story Time had 8 patrons attend.

With no further business to be discussed, Barb motioned to adjourn the meeting and Alissa seconded the motion. A voice vote carried. The meeting adjourned at 7:20 p.m. Our next regular meeting will be held on November 12, 2026 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer Cindy Guttendorf

Cindy Guttendorf