

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES  
SEPTEMBER 12, 2024 MINUTES**

The Gilman-Danforth District Library Board of Trustees met in regular session on September 12, 2024 starting at 6:30 p.m. Board members present were Cindy Guttendorf, Jan Villwock, Alissa Haase, Barb Uehle, Judy Pree, Jill Cummings. Jan Elliott was absent from this meeting. Library Director Cole Daniel and Bookkeeper Beth Zirkle were present. There were no public comments.

The minutes of the August 8, 2024 regular meeting were approved as read with a motion by Judy that was seconded by Jan V. A voice vote carried. After a review of the Treasurer's report, Alissa motioned to approve the Treasurer's report and Barb seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$94.85, supplies \$829.67, programs \$130.31, books and periodicals \$25.87, Per Capita grant expenses \$167.48, computer fees \$281.25. Judy motioned to pay the bills and Jan V. seconded the motion. A roll call vote carried.

Copies of the Tax Levy Ordinance were distributed and reviewed. After this review, a motion was made to approve the Tax Levy Ordinance #2024-4 by Barb that was seconded by Alissa. A voice vote carried. Signatures were affixed to this ordinance and it will be sent back to our lawyer as well as published in a local newspaper.

Our Library's website was discussed next. Cole spoke about civil rights violations that some libraries have experienced due to not being ADA compliant. IHLS suggested Streamline which we have now subscribed to on a monthly basis to help us with this issue. There was a start up charge for this and the monthly amount will be \$150. Migration will take a couple of weeks.

Two examples of a new library card design were reviewed. The one that looked more like a book in the corner of the library card was chosen by the Trustees. Cole will order new cards tomorrow.

For the Director's Report Cole reported that: 1) The book drop has been installed and is in use. He noted that it is easier to get items out of. There is a cart inside it. The old book drop went to Trenton Public Library. 2) Recent new book orders from Baker & Taylor have either come in damaged or not in a timely manner. Ingram is a company that the Watseka Public Library uses and we have started using them as well. 3) Snow removal bids have been sent out. 4) We are looking at getting a new printer as the current one is not working well. We have asked Cory Kline to send information on this and prices will be compared. 5) Monthly statistics for our programs were as follows: 7 patrons at book club, 11 patrons attended bingo, 48 patrons attended coffee hour throughout the month, 18 students attended preschool story time, 19 of the crafts were given out in August,

With no further business to be discussed, Jan V. motioned to adjourn the meeting and Barb seconded the motion. A voice vote carried. The meeting adjourned at 7:12 p.m. Our next regular meeting will be held on October 10, 2024 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

